



MEETING AGENDA

REGULAR MEETING

Tuesday, September 1, 2026
9:30 AM
Meeting No. 36

COMMISSIONERS CHAMBERS

Government Services Center
315 High Street, 2nd Floor
Hamilton, Ohio 45011

COMMISSION PRESIDENT

T.C. Rogers

COMMISSION VICE PRESIDENT

Cindy Carpenter

MEMBER

Donald Dixon

COUNTY ADMINISTRATOR

Judi Boyko

MEETING AGENDA

Butler County Board of Commissioners

September 1, 2026

Welcome by Board President

Call to Order

I. Roll Call

Attendee Name	Title	Status	Arrived
T.C. Rogers	President		
Cindy Carpenter	Vice-President		
Donald Dixon	Member		

II. Board President Business

Pledge of Allegiance

ID# 2026-2473 Motion to approve minutes of the Regular Board meeting held on August 25, 2026.

Board President Comments

County Administrator's Report

III. Resolutions Presented

Plats

ID# 2026-2474 Present re-plat of lot 74 Westfall Preserve Section 4, West Chester Township.

ID# 2026-2475 Present final plat for Caravel Section Four, Liberty Township.

Discussion

Motion to approve Resolutions as presented.

Finance

ID# 2026-2476 Approve Budget appropriation transfers and amendments.

ID# 2026-2477 Approve Purchase Orders over \$25,000.00.

MEETING AGENDA

Butler County Board of Commissioners

September 1, 2026

Discussion

Motion to approve Resolutions as presented.

IV. Commissioners Departments

Community Development

ID# 2026-2479 Hire Abigail Nelson for the position of Development Program Coordinator at \$26.25 per hour effective September 2, 2026.

Commissioner Administrative Office

ID# 2026-2480 Approve local training expense for \$130.00 for Ryan Werling to attend New Notary Class & Exam on September 29, 2026 in Hamilton, Ohio.

ID# 2026-2481 Appoint Kendra Young to serve as the Commissioners appointee to the Butler County Elderly Services Program Advisory Council effective September 2, 2026 - December 31, 2028.

ID# 2026-2482 Approve the Ohio Department of Health Tuberculosis Funding Agreement effective July 1, 2026 - December 31, 2026 pursuant to terms defined by the Ohio Department of Health and authorize acceptance of funding in the amount of \$45,528.86 for treatment and case management of tuberculosis cases in Butler County, Ohio from January 1, 2025 - December 31, 2025.

Airport

ID# 2026-2483 Approve and execute Amendment Number 1 to Contract with Jess Howard Electric Co., ITB No. DEV-2025-04-01 Rehabilitate Runway 12-30 Lighting at Butler County Regional Airport-Hogan Field, to reflect a decrease in the amount of \$15,244.00 for a new total Contract amount of \$275,160.00.

MEETING AGENDA

Butler County Board of Commissioners

September 1, 2026

Assets and Purchasing

- ID# 2026-2478 Approve and execute First Amendment to Subrecipient Agreement with St. Clair Township Board of Trustees for distribution of American Rescue Plan Act/State and Local Fiscal Recovery Funds consistent with and through Resolution No. 23-09-01494 and its subsequent amendments, the Board of Commissioners' ARPA/SLFRF Funding - Local Community Allocation, to modify the Project proposal and apply unexpended funds allocated to the Project in the amount of \$38,585.52 for the repair and restoration of the disturbed pavement and associated landscaping at the St. Clair Community Center with all other terms and provisions remaining unaffected by this First Amendment and continuing in full force effective September 2, 2026 until terms and obligations are satisfactorily completed or September 30, 2026 whichever is later.

Children Services

- ID# 2026-2484 Approve overnight training expense for \$3,000.80 for Lisa Dierling, Ami Faig, Sarah DeMoss, and Kerry Malblanc to attend 2026 PCSAO Annual Conference on September 30 - October 2, 2026 in Columbus, Ohio.
- ID# 2026-2485 Approve and execute Amendment to Contract with Specialized Alternatives for Families & Youth of Ohio, Inc. to reflect an additional placement service with no change to the total Contract amount of \$1,900,000.00 retroactive July 20, 2026 - June 30, 2027.
- ID# 2026-2486 Approve and execute Contract with Amazing Grace Counseling and Addiction Services 1 for residential treatment placement in an amount not to exceed \$269,600.00 retroactive July 29, 2026 - June 30, 2027.
- ID# 2026-2487 Approve and execute Contract with Indiana Developmental Training Center of Lafayette, LLC for residential treatment placement in an amount not to exceed \$397,600.00 retroactive August 6, 2026 - June 30, 2027.
- ID# 2026-2488 Approve and execute Contract with Adanech Corporation for foster care placement in an amount not to exceed \$97,552.00 retroactive July 31, 2026 - June 30, 2027.

MEETING AGENDA

Butler County Board of Commissioners

September 1, 2026

Job and Family Services

ID# 2026-2489 Approve and execute Contract with Community First Solutions dba Lifespan, Inc. for guardianship services in an amount not to exceed \$46,000.00 effective September 1, 2026 - August 31, 2027.

Child Support Enforcement Agency

ID# 2026-2490 Accept the resignation of Caroline Baxter from the position of Investigator / CSR retroactive August 28, 2026.

ID# 2026-2491 Hire Claire Hughes for the position of Clerk at \$18.25 per hour effective September 8, 2026.

ID# 2026-2492 Hire Cynthia Daugherty for the position of Staff Attorney at \$64,438.40 annually effective October 19, 2026.

Maintenance

ID# 2026-2493 Approve wage adjustment for non-bargaining unit employees David Caldwell and David Combs to increase their current base wage rate by 5.0% to \$27.90 per hour and \$32.59 per hour respectively retroactive August 10, 2026 for additional duties assigned while the Facilities Manager is on approved leave.

Recycling & Solid Waste District

ID# 2026-2494 Accept the Certification Statement for Solid Waste Plan Implementation for Calendar Year 2025.

Water and Sewer

ID# 2026-2495 Rescind Resolution No. 26-08-01194 due to incoming employee rescinding acceptance of employment with Butler County.

ID# 2026-2496 Accept the resignation of Jeffrey Frechtling from the position of Engineering and Construction Manager retroactive August 28, 2026.

ID# 2026-2390 Hire Cody Helton for the position of Wastewater Collections Laborer at \$21.88 per hour effective September 2, 2026.

MEETING AGENDA

Butler County Board of Commissioners

September 1, 2026

- ID# 2026-2497 Request authorization to apply to the Ohio Public Works Commission for the Rolling Knolls Water Main Replacement Project at an estimated cost of \$2,810,814.00 with a grant request of \$770,028.00 and estimated local match of \$2,040,786.00 and authorize the County Administrator to execute the grant agreement in the form as approved by the Prosecutor's Office.
- ID# 2026-2498 Approve Change Order to Benchmark Land Management, LLC for the Gregory Creek Stream Rehabilitation Project at two exposed sewer crossings, ITB No. 23-A4, in the amount of \$50,000.00 to reflect a new Contract amount of \$965,825.00.

Discussion

Motion to approve Resolutions as submitted by the Commissioners Departments.

Resolutions Presented for Office Holders and Agencies

Courts and Legal System

12th District Court of Appeals

- ID# 2026-2499 Approve overnight training expense for \$2,663.33 for Magistrate Susan Kowalski and Magistrate David Warren to attend Ohio Association of Magistrates Fall Conference on September 9 - 11, 2026 in Columbus, Ohio.

Engineer

- ID# 2026-2500 Cancel sidewalk performance bond for Westfall Preserve Section 3, West Chester Township.
- ID# 2026-2501 Approve various Special Hauling Permits as recommended by the County Engineer.

Mental Health and Addiction Recovery Services

- ID# 2026-2502 Approve the issuance of one Then and Now Certificate over \$1,000.00.

Prosecutor

- ID# 2026-2503 Approve overnight training expense for \$630.00 for Lorraine Search to attend the Ohio CASA/GAL Association's 31st Annual Celebrate Kids! Conference September 30 - October 2, 2026 in Columbus, Ohio.

MEETING AGENDA

Butler County Board of Commissioners

September 1, 2026

Sheriff

- ID# 2026-2504 Approve online training expense for \$300.00 for Corrections Officers Clayton Maggard and Jason Schultz to attend Electronic Speed Measuring Device Course on September 28 - 30, 2026 in Hamilton, Ohio.
- ID# 2026-2505 Approve local training expense for \$40.00 for Deputy Robert Dreske to attend Midwest Gang Investigators Association Ohio Chapter 2026 State Conference on August 19 - 20, 2026 in Cincinnati, Ohio.
- ID# 2026-2506 Approve an overnight training expense for \$1,420.00 for Lieutenant Whitney Tendam to attend 40 hour Jail Administrators Course on October 12 - 16, 2026 in Delaware, Ohio.
- ID# 2026-2507 Award Contract to Victus Commissary for Butler County Correctional Facilities inmate commissary services at no cost to the County effective October 1, 2026 - September 30, 2029.
- ID# 2026-2508 Determine and declare, pursuant to ORC Section 307.12(E) and (I), County property generally described as seized and purchased vehicles, further described herein this resolution, to be unneeded, obsolete, or unfit County-owned personal property and approve it to be sold through GovDeals or discarded or salvaged.
- ID# 2026-2509 Approve the issuance of two Then and Now Certificates over \$1,000.00.

Discussion

Motion to approve Resolutions as submitted by Office Holders and Agencies.

V. Separate Resolution Requests

VI. Board President Business

Visitors or Public Comment

Future Meeting Schedule

September 08, 2026

September 08, 2026

MEETING AGENDA

Butler County Board of Commissioners

September 1, 2026

Announcements

The Criminal Justice Board has one vacancy for an administrator of a community-based correctional facility.

Road Closure - Decamp Road - Beginning August 31, 2026 until September 4, 2026.

Adjournment

Motion to close Executive Session and reconvene to Regular Meeting.

Motion to close Regular Meeting.

Minutes from Commission Meetings are available in video format on our website at www.bcoho.gov.

It is the policy of the Butler County Board of Commissioners that all County-sponsored public meetings are accessible to people with disabilities. If you need assistance in participating in this meeting or event due to a disability, please call 513.887.3247 at least 48 hours before the scheduled meeting or event to request an accommodation.

It is the intent and goal of the Butler County Board of Commissioners to make all reasonable modifications to policies and programs to ensure that individuals with disabilities have an equal opportunity to enjoy all its services, programs, and activities which would not fundamentally alter the nature of that service, program, or activity or would not cause undue financial and administrative burdens.